

# 2017 Siemens Competition Timeline & Checklist

*Below is a checklist of action items and suggested dates that you can use as a guide to prepare and submit your Research Project*

- Register Online (suggested by June 1, 2017)**  
REGISTER EARLY! You must complete the online registration early enough to obtain all required permissions. It is recommended that you allow at least 4 weeks for all required permissions to be obtained.
- Write Abstract and Executive Summary (suggested by July 1, 2017)**
- Mentor Form Complete and Submitted (suggested by August 1, 2017)**
- Obtain necessary permissions (Parent and School Administrator) (suggested by September 1, 2017)**
- Complete Human and Animal Protection Policy Questions (suggested by September 1, 2017)**  
Required for all projects.
- Review Research Report for the following: (suggested between September 1 – 14, 2017)**
  - No names of student(s), high school(s), mentor/advisor(s), affiliated research organization(s), acknowledgements(s), or terminology that depicts your gender (e.g. "he" or "she")
  - Review citations and references to ensure proper format for the discipline.
  - Spelling and grammatical errors. Project does not exceed 18-page maximum limit that includes the introduction, data, illustrations, text, and appendices.
  - Include the Abstract as part of your Research Report
- Summary check list of all Required Materials:**
  - Research Report including Abstract and References
  - Executive Summary
  - Mentor Form
  - Parent/Guardian Authorization
  - School Endorsement
  - Student Affirmation Statement read and Check Box
  - Human and Animal Protection Policy Questions
  - Laboratory Director/Research Group Director Information (if applicable)
- Submit your Research Project and all Required Materials by **Monday, September 25, 2017.****

## SIEMENS COMPETITION: REGIONAL FINALIST CHECKLIST

*Regional Finalists Will Be Announced Wednesday, October 18, 2017*

- Submit presentation and virtual poster board by Monday, October 30, 2017**  
Individuals and teams will be required to submit a copy of their presentation slides and a virtual poster board via a secure cloud-based technology.
- Complete Technological Rehearsal with Discovery Education Staff**  
Discovery Education will assign individuals and teams a rehearsal time slot based on the date of their regional final.
- Participate in Virtual Regional Final**  
Regional judges will watch live as students conduct their 12-minute oral presentation followed by a question-and-answer session.